

RWTO/OERO 57th ANNUAL MEETING MINUTES
Sheraton Hamilton Hotel, Hamilton, ON, June 5 and 6, 2013

SESSION 1 – JUNE 5, 2013

1. Welcome and Opening Remarks– President Leslie Uttley welcomed all in attendance. O Canada was sung.

2. Acceptance of the 2012 Annual General Meeting minutes

Motion #AM-01

Moved by Peggy Stock, seconded by Dianne Rice, the acceptance of the 2012 AGM minutes. *Carried*

3. Announcements – President Uttley outlined the timelines for the morning’s agenda. The meeting would end promptly at 11:10 a.m., and include a short break at 10 a.m.

4. Approval of Agenda

Motion #AM-02

Moved by Pat Depencier, seconded by Barbara Moorcroft, the acceptance of the meeting agenda as printed in the Convention Booklet. *Carried*

5. Voting Information – Pat Depencier, Program Coordinator, gave the gathered delegates the necessary voting information and procedures. One hundred and forty-two voting delegates were present. A count of 66% would be necessary for constitutional amendments to pass and a count of 50 %, for those dealing with policy changes only. Resolutions that come from the floor would require a count of 80%. The Scrutineers and the Steering Committee were introduced.

6. Business Arising from the Minutes of the 2012 Annual Meeting

There was no business arising.

7. Executive Secretary-Treasurer’s Report and Presentation of 2013-2014 Budget

Gloria Drake presented the 2013 Financial Report. She clearly reviewed all areas of the Financial Report and the Auditor’s Report, completely explaining each Financial Statement, entry by entry. She reviewed the information found in the Auditor’s report. The Year-to date Actuals show that the deficit as of March 2013 is considerably lower than had been projected. Two factors contributed to this: one was that Convention 2012 expenses were much lower than anticipated and the other was that the profit from Convention 2012 was higher than expected.

A full explanation of the proposed Budget for 2013-2014 was then presented. The Income and Expenses for this budget were both reviewed. This will again be a deficit budget. G. Drake stated that any questions would be entertained on Thursday morning after delegates had a chance to study the proposed budget.

Motion #AM-03

Moved by Karin Mussen, seconded by Astrida Jenkinson-Chalmers, the acceptance of the Financial Report. *Carried*

President Uttley thanked the Executive Secretary-Treasurer for her thorough presentation and for all her excellent work on our behalf.

8. Committee Reports (commencing today with the Nominations and the Constitution and Resolutions Reports and to continue tomorrow after the Memorial Service.)

• **Nominations Report**

Annette Rhodes presented the slate of nominated officers for the year 2013-2014. There were no new nominations from the floor.

Motion #AM-04

Moved by Adrienne Fasullo, seconded by Danielle Chouinard, that the nominations report as presented by Annette Rhodes be approved. *Carried*

- **Constitution and Resolutions Report- Anne Graham**

Anne Graham stated that the two Board Resolutions seek to modify the size and composition of the Executive, while keeping in mind that the Board of Directors is our decision-making body. She thanked the branches who submitted resolutions, the members of her committee and Gloria Drake for advising on the financial implications of resolutions.

9. Resolutions

Parliamentarian, Joy Patyk, assumed the chair for Resolutions. Resolutions 1 and 2 are Constitutional and therefore require a 66% majority vote to pass. Resolutions 3 and 4 are Policy issues and would require a 50% majority to pass. As well, the rules for debate/voting procedures and rules for leaving the meeting, as found on page 34 of the Annual Report, were reviewed.

RESOLUTIONS FROM THE BOARD OF DIRECTORS

Resolution #1

Motion # AM-05

Moved by Annette Rhodes, seconded by Dianne Rice

Be it resolved that Article IV (b) Executive Officers be amended to include the elected officers, the Parliamentarian and the Executive Secretary-Treasurer. *Carried*

Resolution #2

Motion #AM-06

Moved by Dianne Rice, seconded by Marlene Falls

Be it resolved that the position of Assistant Insurance Convenor become an appointed position. *Carried*

Coffee Break: 10:00-10:15 a.m.

President Uttley re-convened the Annual Meeting.

Parliamentarian Joy Patyk re-assumed the chair and Resolutions continued.

RESOLUTIONS FROM THE BRANCHES

Resolution #3 from Mississauga Branch

Motion #AM-07

Moved by Carol McConnell, seconded by Joanne Dalton

Be it resolved that all past resolutions be made electronically accessible to all Branches.

An amendment to Resolution #3 was then presented.

Motion #AM-08

Moved by Carol McConnell, seconded by Joanne Dalton

Be it resolved that resolutions from the past seven years be published on the RWTO/OERO website. *Carried*

Thus, Motion #AM-08 replaced Motion #AM-07 as the main motion.

Motion #AM-08 was then re-read and put to a vote.

Motion #AM-08

Moved by Carol McConnell, seconded by Joanne Dalton

Be it resolved that resolutions from the past seven years be published on the RWTO/OERO website. *Carried*

Resolution #3 from York North Branch

Motion #AM-09

Moved by Carol Nelson, seconded by Adrienne Johnson, on behalf of York North Branch

Be it resolved that, in years when there is a surplus of more than \$1,000.00 in the RWTO/OERO budget, RWTO/OERO donate \$1,000.00 to a charity in Ontario that supports women and/or children in need, such charity to be determined by the Executive.

An amendment to Resolution #3 was presented.

Motion #AM-10

Moved by Carol Nelson, seconded by Adrienne Johnson, on behalf of York North Branch

Be it resolved that, in years when there is a surplus of more than \$1,000.00 in the RWTO/OERO budget, RWTO/OERO donate \$1,000.00 to a charity in Ontario that supports women and/or children in need, such charity to be determined by the Board of Directors. *Carried*

Thus Motion #AM-10 replaced Motion #AM-09 as the main motion.

Motion #AM-10 was then re-read and put to a vote.

Motion #AM-10

Moved by Carol Nelson, seconded by Adrienne Johnson, on behalf of York North Branch

Be it resolved that, in years when there is a surplus of more than \$1,000.00 in the RWTO/OERO budget, RWTO/OERO donate \$1,000.00 to a charity in Ontario that supports women and/or children in need, such charity to be determined by the Board of Directors. *Defeated*

Committee Reports (continued)

- **Constitutions and Resolutions Report.**

Motion #AM-11

Moved by Anne Graham, seconded by Marilyn Emmett, the acceptance of the Constitution and Resolutions Report 2013. *Carried*

End of Session1. The session ended promptly at 11:10 a.m. Session 2 was scheduled to begin at 9 a.m., Thursday, June 6, 2013.

Session 2- June 6, 2013 Memorial Service

The 'In Memoriam' Service allowed everyone the opportunity to honour those members who had passed away during the year. The service was conducted by Barbara Moorcroft and the area directors. Mary Jane Finn assisted in the French language readings. Beautiful musical selections and poetry and the placing of carnations in tribute to these valued women made this service special and meaningful for all.

After opening announcements by Convenor Nancy Papiez and President Uttley, Parliamentarian Joy Patyk assumed the chair for a resolution from the floor.

Resolution 5 from Upper Canada East

Motion #AM-12

Moved by Diana Mckendry, seconded by Annalee Ladouceur

Be it resolved that all over 90's memberships be paid annually by the Provincial Office. *Deferred*

Gloria Drake spoke on the costing issues that would result if this motion were to pass. As part of the discussion of the merits and ramifications of this motion, a suggestion of deferral came from the floor.

Motion #AM-13

Moved by Jane Cartier, seconded by Pat Depencier, to defer Motion #12 to the Board of directors for further study during the 2013-2014 year. *Carried*

Travel Expense Forms:

Next, Gloria Drake gave an overview of the Travel Expense Form with instructions for completion. She stressed that these forms must include all receipts, be completed, signed and sent to her within 45 days.

Completion of Committee Reports

The remaining Committee Reports were presented. Complete reports are printed in the Annual Report Booklet. President Leslie Uttley thanked all convenors for the invaluable work each has done for RWTO/OERO.

- **Membership – AnnaleeLadouceur**

This committee has worked very hard to raise awareness of our organization. The creation of a membership poster, the Membership Matters Incentive, advertising in professional magazines have all been successfully implemented. The Membership Awards, i.e. Feather in Your Hat Award and the Barbara Bain Award are also an important part of membership.

- **Goodwill – Marilyn Emmett**

Marilyn Emmett stated how wonderful it was to hear from our over 90's members in response to greetings sent to them over the course of this year. She stressed the important job that branches need to do in keeping Gloria Drake informed of changes in address. While many birth dates are on file, there are still gaps in this information.

- **Issues and Concerns-Dianne Rice**

Topics researched for this year's articles were charitable organization selection, adult immunization and grandparents who parent.

- **Communications-Bev Pickard**

This committee was thanked for all their hard work, the membership for its enthusiastic response to the website, and Gloria Drake for all her help and expertise. RWTO's website is a very effective means of communication, now and for the future.

- **Policy- Annette Rhodes**

Policy updates from the AGM and the Board of Directors are sent to the Area Directors and the branches after the October Board Meeting. The Policy and Procedures Manual is now available for all members on the website. This year's changes will be on the website by November, 2013.

- **Insurance Judy Anderson**

There have been improvements to our benefits for the Hospital and Home Care Plan this year. These are in the areas of Transportation, Oxygen Benefit and Cataract Surgery Benefit. Please see the new Insurance Brochures and/or the website for more details.

- **Program Coordinator- Pat Depencier**

The Area Directors were thanked for all their hard work during the year. Communication from the branches to the directors and then to the program coordinator is crucial for the smooth transfer of information/timelines, etc.

- **Archivist-Barbara Moorcroft**

Preserving our RWTO/OERO history is a very important task. With this in mind, please refer to the complete Archivist's Report, as it contains suggestions for the organized storage of branch archival materials.

- **Honorary Membership-Barbara Moorcroft**

This honour is presented to a member based on her exemplary service to RWTO/OERO at the provincial level. This year's recipients were Joyce Fee and Leslie Uttley.

Motion #AM-14

Moved by Dianne Rice, seconded by Judy Drummond, the acceptance of the Committee Reports. *Carried*

President's Report: Leslie Uttley

Leslie Uttley thanked the membership for the opportunity to serve as the 2012-2013 President. With a balance of humorous and serious comments, she reflected on her year and on the value of family, friends, caring, sharing and having fun.

The delegates showed their appreciation of and thanks for President Uttley's contributions this year, with a standing ovation.

Break 10:10-10:35 a.m.

President Uttley brought the meeting to order, and called on Judy Anderson to introduce our broker, Terry Kennedy.

Manulife Financial Report

Terry Kennedy presented the financial results for the Hospital and Home Care Plan for the period from April 1, 2012- March 31, 2013. She stated that the plan experienced another successful year. The challenge continues to enroll new members in the plan, and with that in mind, she is working on a proposal for another Open Window Opportunity for the fall of 2014. She presented President Uttley with this year's Profit Sharing cheque of \$61, 539.22, the largest to date. President Uttley thanked Terry on behalf of all members for her terrific work on our behalf.

Budget Approval

Based on this updated profit sharing amount, Gloria Drake adjusted both the Manulife-admin Fees and the Manulife-Profit Sharing columns in the proposed Budget 2013-2014. With total Revenues now \$289, 644, the budget will no longer be a deficit budget.

Motion #AM-15

Moved by Suzanne Wilson-Marjerrison, seconded by Diana McKendry that the proposed 2013-2014 Budget be approved. *Carried*

Call to Convention Ottawa 'Have a Capital Time' in Ottawa, June 2014

The members of the Ottawa and Lanark branches, together with Judy Anderson, on the ukulele, provided an entertaining musical invitation to attend Convention 2014. Suzanne Wilson-Marjerrison is the Convenor. The accommodations will be at Travelodge Ottawa, Carling Ave. Ottawa.

Break and Hotel Check-out time

Reassembling for Closing Luncheon 12:15

Honorary President Mary Jane Finn installed the 2013/2014 Officers.

Introduction of 2013-2014 President Anne Graham by Ottawa and Lanark branches.

Anne Graham was introduced by these branches and warmly welcomed by all present.

Outgoing President Leslie Uttley made closing comments. Convention Convenor Nancy Papiez together with Co-Convenors Sandie Bender, Rosemary Marcotte and Jennie Robson and the Hamilton Branch, were enthusiastically thanked for all their hard work in creating and hosting this year's 'sparkling' convention.

Motion #AM-16

Moved by Annette Rhodes that the 2013 Annual Meeting be adjourned.