



**62<sup>nd</sup> RWTO/OERO ANNUAL MEETING MINUTES**  
**Nottawasaga Inn, Alliston ON**  
**June 6 and 7, 2018**

**Session 1: Wednesday, June 6, 2018, 9:00 a.m.**

1. **Welcome and Opening Remarks:** Lois Lockhart, President. A warm welcome was extended to all in attendance. The Head Table and Steering Committee members were introduced.

2. **Approval of Agenda**

-correction of the spelling of Lanouette-Carswell

**Motion AGM # 1 THAT the Agenda for the 2018 AGM be approved as amended. Suzanne Lanouette-Carswell/Cecile Leach. CARRIED**

3. **Announcements Nancy Strutt and Sharron Colter:** Procedures for today's lunch and tours were reviewed.

4. **Delegate Voting Information.** Program Coordinator, Nancy Papiez provided the delegates with voting information and procedures. There were 139 delegates present. A count of 66% would be necessary for constitutional amendments to pass and 50% for those dealing policy changes only. The Scrutineers and the Steering committee were introduced.

**5. Minutes of the 2017 Annual General Meeting**

**Motion AGM #2 THAT the Minutes be approved as presented. Adrienne Johnson/Jennifer Davis. CARRIED**

**6. Business Arising from the 2017 AGM Minutes**

Ad Hoc Committee to Review Constitution articles #6, 7 and 8. Report will come before the September 2018 Board Meeting and then to the 2018 AGM.

**7. Committee Reports**

**Nominations**

Peggy Stock presented the slate of nominated and appointed officers and the Area Directors. There were no nominations from the floor.

**Motion AGM # 3 THAT the Nominations Report of the elected and appointed officers and the Area Directors for the 2018-2019 RWTO/OERO Board of Directors be approved. Peggy Stock/Jennifer Davis CARRIED**

**8. Executive Secretary/Treasurer's Financial Report**

Gloria Drake presented the Financial Report. She clearly reviewed all areas of the Financial Report, the Auditor's Report, Statements of Financial Position and Cash Flow completely explaining each financial entry. Gloria gave a comprehensive explanation of the Reserves and how they are drawn on to pay expenses during the year until all membership dues are received.

**Motion AGM #4 THAT the Financial Report be accepted as presented. Terry Hamilton/LeAnne Taylor CARRIED**

**Motion AGM #5 THAT the motion to provide an honorarium for the Communications convenor website position be referred for further study and report back to the 2019 AGM. Sharon Nicholson/Margaret Dempsey DEFEATED**

**Motion AGM #6 THAT an annual honorarium, amount and duration to be decided by the Board of Directors, in recognition of the evolving features of fast paced changes to technological communication to stay current and move RWTO/OERO into the future. Suzanne De Froy/Martha Summers. DEFEATED**

**Motion AGM #7 THAT \$1200 be added to the Budget for the use of the Provincial website convenor (total budget line \$2400) Jennifer Davis/M. Lynda Rollins. CARRIED**

**PRESENTATION OF BUDGET 2018-2019 Gloria Drake**

A full explanation of the proposed budget for 2018-2019 was presented. Income and expenses were both reviewed. Bottom line Projected deficit \$4 427, Projected income \$293 017 and Projected expenses \$297 444.

**Committee Reports:**

**Resolutions from the Board of Directors for the 62<sup>nd</sup> RWTO/OERO Annual General Meeting (AGM) 2018**

**Resolutions from the Board of Directors Jane Cartier Parliamentarian**

**Board Resolution #1 Judith Bennoch/H. Weiman CARRIED**

See Constitution 2017, Article III - Membership and Fees, 3. Life Membership, b and c.

**Be it resolved that** Article III - Membership and Fees, 3. Life Membership lettering order be changed from "c to b" and "b to c.

Therefore, Article 3. b would read as, "Nominees for this status must first be approved by the Branch Executive, and their names forwarded to the Provincial Office."

**Rationale:**

The Branch Executive approves the designation to Life Member in Article III -Membership and Fees, 3. Life Member, part a.

Changing the lettering order clarifies a difference related to Life Membership before turning 100 and upon turning 100.

**Board Resolution #2 Moira-Jane Plexman/Teresa Dorey CARRIED**

Be it resolved that Article III – Membership and Fees, 3. Life Member c be amended to read, “A member who reaches the age of 100 shall be invited by the Provincial Goodwill Convenor to become a Life Member and shall no longer be required to pay membership fees as of September following her one hundredth birthday.”

**Rationale:**

Once a member turns 100, she is invited by the Provincial Goodwill Convenor to become a Life Member after her 100<sup>th</sup> birthday and shall no longer pay membership fees as of the September following her 100<sup>th</sup> birthday.

The designation of Life Member, after a member turns 100, does not depend on the approval of the branch but would be acknowledged by the branch.

The member decides if she will accept the Life Member designation upon her 100<sup>th</sup> birthday or continue to pay fees.

**Board Resolution #3 Suzanne Lanouette-Carswell/Joyce Ratz CARRIED**

**See Constitution 2017, Article IX - Branch Organization.**

Be it resolved that Article IX - Branch Organization be amended to read with the addition of item #9.

“The organization of a new RWTO/OERO Branch shall be assisted by the Area Director, the Provincial President and/or the Provincial Membership Convenor as the need arises when the new RWTO/OERO Branch is being formed.

**Rationale:**

In 2017, the branches received \$300.00 for the three R’s of membership, recruitment, retention and recognition to build membership. There are many geographic areas in Ontario that do not have RWTO/OERO Branches. As our membership ages, it is important for Area Directors and branches to be aware of the areas in Ontario that could recruit retired women teaches and establish a new RWTO/OERO Branch in that area.

There is a need to assist with the growth of membership through additional RWTO/OERO Branches in areas in Ontario that do not have a Retired Women Teachers of Ontario / Organisation des enseignantes retraitées de l’Ontario. Smaller more local branches in Ontario may assist with recruitment of new members. Goderich and Blyth Areas, Alliston, Tobermory, Walkerton, Hanover and Manitoulin Island are some of the more rural areas that do not have RWTO/OERO Branches.

Since driving distances to programs and luncheons continue to become a challenge for membership, having smaller RWTO/OERO Branches located in less populated rural geographical areas and a distance from current branches, may help increase membership.

**Board Resolution # 4 J. Bennoch/ M. Kelly CARRIED**

**Be it resolved that Article 1V Section 1. Board of Directors Organization f Standing Committees be amended by the addition of Convention Handbook Revision.**

**Committee Reports continued.**

**Program Coordinator Nancy Papiez**

Nancy encouraged members to read the entire report contained in the Agenda booklet. Outgoing Board members, Jennifer Davis (Area 7), Hénédine Weiman (Area 10) and Judith Bennoch (Area 13) were thanked for their devoted service. Incoming members, Judy-Anne Tumber (Area 7), Suzanne Rondeau (Area 10), and Kathy Smith (Area 13) were welcomed aboard and wished an enjoyable journey. Teresa Dorey Area 6 Director was thanked for her part in sourcing a new Lapel Pin holder. This new item was for sale at the AGM. Nancy has completed her two-year term as Program Coordinator and noted that position offered opportunity for personal growth as well as a sound understanding of the operation of RWTO/OERO.

## **Communications Newsletter Cathie MacGillivray**

In Cathie's absence the President drew attention of Branches to the due dates for Newsletter submissions.

## **Communications Website Kathy Gallagher**

It is Kathy's goal to keep the RWTO/OERO website active and current. The website is accessible on any web browser and mobile device with each page being printer friendly.

## **Membership Suzanne Lanouette-Carswell**

At the end of March 2018, there were 5,030 regular and pay direct members and 241 life members. Total membership for 2017 was 5,343 and for 2018 was 5,271. Overall membership is down 72 since the end of March 2017.

## **Archivist Hénédine Weiman**

Hénédine noted that it has been a pleasure to serve as Archivist for the past two years. The Cora Bailey submissions were updated. An *In Memoriam "service"* was organized to celebrate the lives of 101 deceased members who made the world a better and brighter place.

## **Honorary Membership Marilyn Emmett**

Congratulations were extended to the two newest Honorary Members, President, Lois Lockhart and Kay-Anne Broger of Orillia Branch. Marilyn extended thanks to her committee members.

## **Policy and Procedures Peggy Stock**

The Policy and Procedures Manual was updated in October 2017. Updates included all changes made at the Board Meetings plus any changes that were required after the June 2017 Board Meeting. Several updates clarify language in order to make the document easier to read.

For the second year in a row, the updates reflect an increase in the amounts of both grant and loan portions of the Advance which are given to Branches who host an Annual Convention.

## **Issues and Concerns Teresa Dorey**

The three areas of concern that were addressed in Connections newsletter this year were "Loneliness, the Silent Menace", "Advance Care Planning", and "Home Safety Tips". Members were encouraged to continue to suggest possible topics for future issues of Connections. It was noted that the articles are read with interest and are greatly appreciated.

## **Goodwill Karen Clark-Lauzon**

Over 1000 cards have been sent expressing birthday wishes, Christmas and spring greetings to past provincial presidents and members over 90 years of age. Branch Goodwill convenors and presidents are very important members of our goodwill team, as is our Executive Secretary Treasurer, Gloria Drake, who has the never-ending task of keeping our data current. She in turn depends on the Branches to keep her advised about their members. Thanks to all for keeping us informed and on track.

## **Insurance Donna Hemeon**

Thanks were extended to the Branch Convenors for doing a great job of passing information along to members. For the 2017-2018 year, the annual insurance workshops were either a branch meeting or coordinated with the area directors' meetings. An objective of the insurance team was to visit more individual branches.

Terry Kennedy, our broker, put together a power point presentation for our use this year. It has been an excellent way to convey a consistent message to all our members.

#### **President's Report Lois Lockhart**

Lois thanked the membership for all the good work they do. Gloria Drake was acknowledged for going above and beyond the parameters of her job while taking our motto *Caring and Sharing* very seriously. The Board of Directors always brings energy to the table. Terry Kennedy has the answers to insurance matters. Lois expressed thanks to Haldimand Branch for their support. Lois' comments were greeted with warmest applause.

#### **Session 2 Thursday, June 7, 2018**

##### **1. "In Memoriam Service"**

A solemn service was conducted by Hénédine Weiman, archivist and Jeannine Renaud in memory of 101 members that we lost in the past year. The moving presentation was bilingual.

##### **2. Opening Remarks, Lois Lockhart, President**

Lois welcomed everyone back to the business meeting after the previous afternoon of tours and a very entertaining evening. The President reviewed the schedule for the morning.

##### **3. Announcements Convention Convenors**

Following announcements the business meeting resumed.

##### **4. Terry Kennedy Manulife Statement**

Congratulations were extended to the organizing Branches for a successful 62<sup>nd</sup> Convention. President Lois was thanked for her ongoing support. The Provincial Insurance Convenors were acknowledged for their dedication and for being a pleasure to work with. A Return of Premiums cheque was presented to the president in the amount of \$70 077.59. A new Insurance Manual has been created and will be available for Branch Convenors and Presidents. Terry was presented with tickets to the Shaw Festival as an expression of our thanks for her dedication to RWTO/OERO.

##### **5. Budget Approval Gloria Drake, Executive Secretary Treasurer**

**Motion AGM #8 THAT the 2018-2019 Budget, as presented, be approved. Suzanne Lanouette-Carswell/Jennifer Davis CARRIED**

##### **6. Approval of All Reports**

**Motion AGM #9 That all reports be approved as presented. Diana McKendry/Bonnie Folkand. CARRIED**

##### **7. Expense Forms Gloria Drake Executive Secretary Treasurer**

Gloria gave a comprehensive review of the routine for accurately completing expense forms. This information is found on the reverse side of the RWTO/OERO expense form.

##### **7. Call to Convention Area 13 Branches, Lincoln West, Niagara Falls, Niagara South and St. Catharines.**

**Marilyn Emmett, Susan McLaughlin and Patti Malkiewch and Company.**

A Barrel of Fun is what you will experience when you come to St. Catharines in June 2019. The group regaled with an enthusiastic version of the song "Roll Out the Barrel". A colourful brochure was distributed featuring the highlights of the area. The Convention will be held June 4 – 6, 2019 at the Holiday Inn and Suites, St. Catharines.

##### **8. Installation of the Incoming Board of Directors 2018-2019**

Peggy Stock, Past President, installed the members of the incoming Executive, Appointed Members and Area Directors.

##### **9. Remarks by Outgoing President, Lois Lockhart**

**10. Introduction of Incoming President, Sharron Colter by the Warton Branch.** The gavel was presented.

#### **Closing Luncheon**

**12. Recognition of "Over 90" members and Mothers/ Daughters. Christine Roberts**

**11. Motion AGM #10 to Adjourn the 2018 – 2019 RWTO/OERO Convention. Sharron Colter CARRIED**