

RWTO/OERO 60th ANNUAL MEETING MINUTES
Caesars, Windsor, Ontario
June 8 and 9, 2016

SESSION 1- June 8, 2016

1. Welcome and Opening Remarks- President Dianne Rice welcomed all in attendance.

2. Approval of Agenda

Motion #AM-01

Moved by Suzanne Lanouette-Carswell and seconded by Linda Hamilton that we accept the amendments to the agenda. **Carried**

3. Announcements:

Karen Lauzon, co-chair of convention reminded the members where to meet for their respective tours beginning at 11:30 a.m.

4. Delegate Voting Information

Programme Coordinator Nancy Papiez gave the delegates the voting information and procedures. There were 149 delegates present. A count of 66% would be necessary for constitutional amendments to pass and 50% for those dealing with policy changes only. Nancy introduced the Scrutineers and the Steering Committee.

5. Acceptance of the Annual General Meeting Minutes Of 2015

Motion #AM-02

Moved by Judy Drummond and seconded by Diana McKendry the acceptance of the 2015 Annual Minutes. **Carried**

6. Business Arising from 2015 AGM Minutes:

Resolution 8 Burlington Branch from the Stratford AGM. This resolution dealt with Reimbursement of Expenses and was referred to the Constitution and Resolutions Committee. At the September 2015 Board Meeting a motion was carried to stay with the timing of admittance of expense forms to 45 days therefore no change.

Resolution 10 North York Branch from the Stratford AGM. This resolution dealt with creating a Provincial Charity that supports women and/or children when there is a surplus of more than \$1000.00 in the budget. This was discussed at length at the September 2015 Board Meeting. The Board does not feel it can designate one charity that would satisfy all 52 branches. Therefore the Board made a motion that branch charitable donations are the best way to honour our Mission Statement and has decided not to take any further action as recommended by Resolution 10. We can all be very proud of the outreach work we do at the branch level.

Further to this, President Dianne Rice announced that at the May 2016 Board Meeting a motion was approved that the branches receive a grant of \$250.00 to enhance branch charitable work and/or Branch Membership advertising in the 2016-2017 year.

7. Resolutions from the Branches for AGM 2016

Branch Resolution 1

Be it resolved that Area 4 be divided to create two new areas – Area 4 comprised of branches from Hamilton-Wentworth, Haldimand and Brant and a new Area 13 comprised of St. Catharines, Niagara Falls, Niagara South and Lincoln West branches. Withdrawn

This resolution was withdrawn as this is not a constitutional matter and cannot be brought forward. At the May Board meeting, the Board considered a request by all 7 branches of Area 4 to divide into two Areas. At that time, a motion was approved to accept the division of Area 4 into 2 areas. Area 13 consisting of St. Catharines, Niagara Falls, Niagara South and Lincoln West and Area 4 consisting of Hamilton-Wentworth, Haldimand and Brant.

Branch Resolution 2 (Oakville Branch)

Motion#AM-03

Moved by Linda MacDonald and seconded by Diane Sinden on behalf of the Oakville Branch

Be it resolved that *Constitution Article III Membership and Fees, 5. Fees (a)* There shall be an annual flat fee for membership in RWTO/OERO, *be amended to include the following:* If a member joins between October 1 and March 31 the annual fee shall be prorated. **Defeated**

8. Committee Reports (commencing today with the Nominations and Constitution and Resolutions Reports and to continue tomorrow after the Memorial Service)

***Nominations Report:** Marilyn Emmett presented the slate of nominated officers for the year 2016-2017. There were no new nominations from the floor.

Motion#AM-04

Moved by Marilyn Emmett and seconded by Sandy Fulcher that we accept the slate of nominated and appointed positions and Area Directors. **Carried**

9. Executive Secretary-Treasurer's Report and Presentation of Budget

Gloria Drake presented the 2016 Financial Report. She clearly reviewed all areas of the financial report and the Auditor's report, completely explaining each Financial Statement entry by entry. Gloria gave a comprehensive explanation of the Reserves and how they are drawn on to pay expenses during the year until all membership dues are received. The auditor had some recommendations: 1) meeting minutes should be signed each time to make them official 2) when we are selling RWTO items we should not be selling at a price that would make a profit or we might be subject to HST 3) Gloria discussed the auditor's mention of several income types that he felt might be HST-able, including membership dues, the fees received from Manulife (Admin Fees). After some review with the auditor he felt that these income types would not be subject to HST. Since there is a \$50,000 annual revenue limit before you have to register for HST, and since RWTO's surplus of revenue was below this level for the fiscal year ended March 31, 2016, we are not required to apply for HST. If RWTO should have in excess of the \$50,000 limit in future years, we may be required to apply for the HST.

Coffee Break 10:00 a.m.

Proposed Budget:

A full explanation of the proposed budget for 2016-2017 was presented. The income and Expenses for

this budget were both reviewed. Some word changes as recommended by the auditor: 1) Manulife – Admin. Fees to Manulife Promotional Support, 2) Manulife-Profit Sharing to Manulife Return of Premiums. The delegates were advised that at the May Board Meeting, the Board approved increasing the Conventions non-refundable support from \$2500 to \$4000. The Board also approved increasing the Grant to Branches with 50 or fewer members as of March 31st each year, from the current \$100 to \$200 per branch. Any questions would be brought forward tomorrow.

11. Committee Reports Continued

***Constitution and Resolutions Report:-Peggy Stock**

Peggy stated that this year, five resolutions had been submitted from the Board of Directors for consideration. Also, two Branches submitted resolutions. The first one comes from all seven branches of Area 4, to recommend the division of Area 4. The second resolution is from the Oakville Branch and relates to membership fees. Thank you to these branches for working through the process of submitting their resolutions.

Peggy thanked Joy Patyk for her invaluable support with the resolutions and Joy then chaired the Resolutions.

12. RESOLUTIONS FROM THE BOARD OF DIRECTORS

Resolution # 1

Motion #AM 05 2016

Moved by Mardie Panabaker and seconded by Nancy Papiez

Be it resolved that the position of Communications Convenor, as listed in *Constitution Article IV Organization 1. Board of Directors g*) be divided into two separate positions, namely the Provincial Communications Newsletter Convenor and the Provincial Communications Website Convenor, so that RWTO/OERO Constitution Article IV Organization 1. Board of Directors (g) would read:
g. Appointed Convenors: Goodwill, Issues and Concerns, Membership, Communications Newsletter, Communications Website, Archivist, Assistant Insurance Convenor. **Carried**

Resolution #2

Motion # AM -06

Moved by Kay-Anne Broger and seconded by Suzanne Lanouette-Carswell

Definition of a Regular Member

Be it resolved that *Constitution Article III*

1. *Regular Members* Any qualified woman teacher who is retired is eligible to be a member of RWTO/OERO whether or not she is receiving a teacher's pension ***be amended to read:***

Article III 1. Regular Members

Any retired woman teacher is eligible to be a member of RWTO/OERO whether or not she is receiving a teacher's pension. Carried

Board Resolution #3 Membership Fees

Be it resolved that *Constitution Article III Membership and Fees, 5. Fees*

e) Annual provincial membership fees are due September 1 each year. They should be forwarded to the Provincial Office by October 15. Only members who have paid their annual fees prior to or on

November 30 will be counted in determining the number of delegates to the Annual Meeting for that year *be amended to read:*

e) Annual membership fees must be forwarded to the Provincial Office when they are received. They should be forwarded to the Provincial Office by October 15. Only members whose annual fees have been received by Provincial Office on or before November 30 will be counted in the branch membership numbers that determine the number of eligible branch delegates at the Annual Meeting for that year. **Withdrawn for further clarification.**

Resolution #4

Motion # AM -07

Moved by Bertha Breen and seconded by Hénédine Weiman

Board Resolution #4 Duties of the Provincial Insurance Convenor

Be it resolved that Constitution Article VI Duties of the Executive Officers, 6. Duties of the Provincial Insurance Convenor, 6. a)

6 a) act as liaison between the Board of Directors and the Insurance Company which underwrites the RWTO/OERO Hospital and Home Care Plan *be amended to read:*

6. Duties of the Provincial Insurance Convenor,

6. a) act as a liaison between the Board of Directors and the Insurance Broker for the RWTO/OERO Hospital and Home Care Plan. Carried

Board Resolution #5

Motion # AM-08 2016

Moved by Bertha Breen and seconded by Teresa Dorey

Duties of the Provincial Insurance Convenor

Be it resolved that Constitution Article VI Duties of the Executive Officers, 6. Duties of the Provincial Insurance Convenor, 6. b)

6. b) organize and present annual workshops to train local Branch Insurance Convenors, Branch Presidents and Branch Treasurers about the Insurance Plan *be amended to read:*

6. b) organize and present annual workshops to train Branch Insurance Convenors and Branch Presidents about the RWTO/OERO Insurance Plan. Carried

Board Resolution #6

Motion # AM -09 2016

Moved by Bertha Breen and seconded by Karen Rynard

Board Resolution #6 Duties of the Provincial Insurance Convenor

Be it resolved that Constitution Article VI Duties of the Executive Officers, 6. Duties of the Provincial Insurance Convenor, be amended with the addition of a new clause (c) which would read:

6. c) keep RWTO/OERO Branch Insurance Convenors and general membership informed and updated, on an on-going basis, about RWTO/OERO Hospital and Home Care Insurance Plan. Carried

End of Session 1.

The session ended at 11:10 a.m. to prepare for Tours. Session 2 to begin at 8:30 a.m. Thursday, June 9, 2016

Session 2- June 9, 2016 Memorial Service- 8:30 A.M.

The "In Memoriam" Service allowed everyone the opportunity to honour those members who passed away during the year. The service was conducted by Sharron Colter and Hénédine Weiman assisted with the French readings. Beautiful musical selections and poetry and the placing of carnations by the Directors made this service very meaningful.

After opening remarks from Convenor Karen Lauzon and President Dianne Rice we resumed our business meeting from yesterday.

13. Manulife Financial Report: Terry Kennedy

Terry extended congratulations to our organization on our 60th anniversary. She thanked Berth Breen and Donna Hemeon for their outstanding enthusiasm for the work they do, on behalf of Manulife. Terry presented the financial results for the Hospital and Home Care Plan. She stated that the plan had experienced another successful year and the premiums would remain the same. She presented President Rice with this year's Profit Sharing cheque of \$63,566.98. President Rice thanked Terry on behalf of all members for her terrific work on our behalf.

14. Budget Approval Motion #AM-10, 2016

Moved by Suzanne Lanouette-Carswell that the 2016-2017 budget be approved. **Carried**

15. Completion of Committee Reports

The remaining Committee reports were presented. Complete reports are printed in the Annual Report Booklet.

***Program Coordinator – Nancy Papiez**

Nancy thanked all the Area Directors for their hard work during the year. She encouraged members to read all the Branch Reports in the AGM Booklet. She welcomed 3 new directors to the board this year: Shirley Greenwood, Jennifer Davis, and Sandie Bender and thanked the outgoing members Karen Rynard and Sharron Colter.

***Communications – Mardie Panabaker**

Mardie stated there has been positive growth in the use of the website. She announced the Themes for the three admission dates for the Newsletter- August 2 "Moving Ahead," November 1 "Mid Year" and January 31 "Into the Home Stretch. "

***Membership – Kay-Anne Broger**

Kay-Anne thanked her committee for helping with the Membership Awards-"Feather in Your Hat Award" and the "Barbara Bain Award." Many applied this year for the Feather in Your Hat Award and there is terrific charitable work being done in our Branches.

***Archivist – Sharron Colter**

Sharron explained the changes to the Cora Bailey binders. We will, after convention, only remove one year at a time to be sent to the archives and therefore we will always have five years of Cora Bailey Award Recipients on display at Convention.

***Honorary President - Lesley Uttley**

Lesley conveyed her thanks to the board for the honour of serving the Provincial Board as Honorary President. She served nine years with RWTO/OERO at the provincial level.

***Policy – Marilyn Emmett**

Marilyn thanked her committee for all the work they did in updating the Policy and Procedures Manual. A number of updates were completed this year. At the Fall Board Meeting, updates from Convention will be revised.

***Issues and Concerns – Karen Rynard**

Karen reviewed the topics that she wrote for Connections – the New Probate Filing Rules, which became effective January 1, 2015, Consumer Issues for seniors when shopping, and the last topic was an overview of many past topics over the years as part of the anniversary issue of Connections.

***Goodwill – Lois Lockhart**

Lois has sent many cards of celebration, thinking of you and greetings to Past Presidents as well to 270 members who are over 90 years old. The rewarding part of this endeavour is reading the replies that are returned. Lois reminded us to keep Gloria informed of any changes in order to keep the database current.

***Insurance – Bertha Breen**

Bertha reminded us about the purpose of the unique RWTO/OERO Hospital and Home Care Insurance Plan. Many training workshops for Branch Insurance Convenors and Branch Presidents were given around the province. Please take a few moments at each Branch gathering to have someone say how the insurance was beneficial to “me.”

***President’s Report – Dianne Rice**

President Dianne thanked all the Board Members for their support and she highlighted some of her experiences this past year. Dianne paid tribute to Joy Patyk for her many years as Parliamentarian and her unending support to the Provincial Board. Another key player is Gloria Drake whom Dianne thanked for her expertise. A big thank you goes to Windsor-Essex for the great convention.

Motion #AM -11 2016

Moved by Linda Frey and seconded by Nancy Parkhill that all committee reports be approved. **Carried**

Call to Convention 2017 “Follow The Dream” in Ajax 2017

Co-chairs Judy Anderson and Carol Nelson with members from Area 5 & 7 presented us with a musical invitation to attend Convention 2017 at the Ajax Centre. The accommodations will be at Hilton Gardens or Homewood Suites.

Break and Hotel Check-out time / Reassemble for Closing Luncheon 12:00

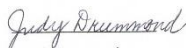
Honorary President Leslie Uttley installed the 2016-17 Officers

Introduction of 2016-2017 President Peggy Stock by East Parry Sound Branch

Peggy was introduced by her branch and addressed the AGM. She was warmly welcomed by all members.

Outgoing President Dianne Rice made closing comments. She thanked all the branches for their hospitality throughout the year. Dianne thanked Linda White and Karen Lauzon for all their enthusiasm and efforts in creating and hosting a successful convention. We truly did “Rally by the River.”

Motion#AM-12 2016 Moved by Peggy Stock that the 2016 Annual Meeting be adjourned.


Judy Drummond
Recording Secretary

