

**RWTO/OERO 61<sup>st</sup> Annual Meeting Minutes**  
**June 6-8, 2017**  
**Ajax, ON**  
**Bayly/Kingston Ballroom, Ajax Centre**

**Session 1: Wednesday, June 7, 2017 9:00 a.m.**

**1. Welcome and Opening Remarks**

President Peggy Stock welcomed everyone to the 2017 Convention.

**2. Approval of Agenda**

**Motion AM #1 2017**

Moved by Terry Hamilton and seconded by Jennifer Bradbury that the agenda be accepted. Carried

**3. Announcements**

Judy Anderson, convention chair informed us about the Tours leaving at 11:30.

**4. Delegate Voting Information**

Programme coordinator, Nancy Papiez gave the delegates the voting information and procedures. There were 149 delegates present. A count of 66% would be necessary for constitutional amendments to pass and 50% for those dealing with policy changes only. Nancy introduced the Scrutineers and the Steering Committee.

**5. Minutes of the 2016 Annual Meeting**

**Motion AM #2 2017**

Moved by Joanne Daniels and seconded by Suzanne Lanouette-Carswell. Carried

**6. Business Arising from the minutes**

No business arising

**7. Committee Report**

**Nominations**

Dianne Rice presented the slate of nominated and appointed officers and the Area Directors. There were no nominations from the floor.

**Motion AM #3 2017**

Moved by Dianne Rice and seconded by Mardie Panabaker that the nominations report be approved and we accept the slate of officers nominated and appointed and the Area Directors. Carried

**8. Executive Secretary/Treasurer Financial Report**

Gloria Drake presented the financial Report. She clearly reviewed all areas of the financial report and the Auditors report, completely explaining each Financial entry by entry. Gloria gave a comprehensive explanation of the Reserves and how they are drawn on to pay expenses during the year until all membership dues are received.

**Motion AM #4 2017**

Moved by Hope Leon and seconded by Kay-Anne Broger that we approve the 2017 financial report. Carried

**Coffee Break 9:55 a.m. – 10:15 a.m.**

## **9. Committee Report**

### **Constitution & Resolutions**

Lois stated that there were 6 resolutions submitted from the Board of Directors for consideration. No resolutions had been submitted from the Branches. Jane Cartier chaired the Resolutions.

### **Resolutions From the Board of Directors:**

#### **Board Resolution #1:**

##### Membership Fees

Be it resolved that Article III, Membership and Fees 5, be amended by the addition of f):  
“Annual provincial membership fees for new members must be forwarded to the Provincial Office when they are received by the Branch.”

#### **Rationale:**

- New members cannot receive RWTO/OERO Insurance or any other member privileges until they are listed on the Provincial membership list.
- It is very important to make it clear that new member fees should be sent when they are received.

#### **Motion AM #5 2017**

Moved by Suzanne Lanouette-Carswell and seconded by Sharron Colter. Carried

#### **Board Resolution #2:**

##### Membership Fees

Be it resolved that Article III, Membership and Fees 5e:  
“Annual provincial fees are due September 1 each year. They should be forwarded to the Provincial Office by October 15. Only members who have paid their annual fees prior to or on November 30<sup>th</sup> will be counted in determining the number of delegates to the Annual Meeting for that year.” be amended to read:  
“Annual provincial membership fees are payable to the Provincial Office as of September 1<sup>st</sup> each year. Membership fees should be forwarded by October 15 and must be received by the Provincial Office on or before November 30 for inclusion in the calculation of Convention delegates for each branch.”

#### **Rationale:**

- There has been some confusion about when Branches should send membership fees to RWTO/OERO Provincial Office.
- This is a clarification of the intent.

#### **Motion AM #6 2017**

Moved by Mardie Panabaker and seconded by Judith Bennoch. Carried

#### **Board Resolution #3:**

##### Elimination of Archivist as Provincial Events Photographer

Be it resolved that Article VII 5 d, indicating that the Archivist “be the official photographer for any Provincial events” be removed from the job description for Archivist.

**Rationale:**

- This is no longer the most efficient way to do this.
- The Convention Committee has been looking after ensuring that photos are taken at the AGM and forwarding them as needed.
- The Newsletter Convenor has looked after ensuring that pictures are taken at other Provincial events as needed.

**Motion AM #7 2017**

Moved by Hénédine Weiman and seconded by Jennifer Davis. Carried

**Board Resolution #4:**

AGM Resolutions Amend the Constitution

Be it resolved that Article VIII 1 e “receive and review all resolutions from the Branches and the Board of Directors” be changed by adding the words “amending the Constitution” so it would say, “receive and review all resolutions amending the Constitution from the Branches and the Board of Directors.”

**Rationale:**

- There is a lot of confusion each year about what can be brought forward in a resolution.
- Resolutions must relate to the Constitution. This minor change makes that clear.

**Motion AM #8 2017**

Moved by Sandy Fulcher and seconded by Val Luscott. **Defeated**

**Board Resolution #5:**

Delegate Convention Expense Reimbursement

Be it resolved that Article X 6 be replaced by:

- a. RWTO/OERO Provincial Office will reimburse one Provincial Delegate per Branch for their Convention Package Fee (registration and meals), travel and accommodation.
- b. RWTO/OERO Provincial Office will reimburse one Branch Delegate from entitled Branches (more than 50 members) for the Convention Package Fee (registration and meals). Travel will be paid for only the distance that exceeds 800 kilometres return.
- c. RWTO/OERO Provincial Office will reimburse one Alternate Delegate from entitled Branches (up to and including 50 members) for the Convention Package Fee (registration and meals).
- d. Reimbursement for public transportation (i.e. bus, air, train) will be calculated on the lesser amount of the regular mileage rate paid on the applicable distance or the actual fare.
- e. Expenses for any additional Branch Delegates may be paid by the Branch as determined by the Branch Executive.

**Rationale:**

- It is important to make it clear to delegates what expenses they can expect to have reimbursed.

**Motion AM #9 2017**

Moved by Jennifer Davis and seconded by Kay-Anne Broger. Carried

**Board Resolution #6:**

Ad Hoc Committee re Duties and Structures of the Executive, Board of Directors and Provincial Committees

Be it resolved that we form an Ad Hoc committee to review and make recommendations to update Articles VI, VII and VIII which refer to the Duties and Structures of the Executive, the Board of Directors and Provincial Committees. This Ad Hoc Committee will report to AGM 2018.

**Rationale:**

- There were a number of notations and questions, as well as some recommendations that came from the Constitution Review Committee regarding these Articles.
- It would seem prudent to study the entire section and update as a whole rather than considering a number of resolutions.
- It is important to be consistent throughout these Articles as they all deal with someone's duties. An Ad Hoc Committee focusing on this task can ensure that consistency is part of the document.

**Motion AM #10 2017**

Moved by Shirley Greenwood and seconded by Judy Drummond. Carried

**Coffee Break 10:00 a.m.-10:20 a.m.**

**10. Presentation of 2017-2018 Budget**

A full explanation of the proposed budget for 2017-18 was prepared. The income and expenses for this budget were both reviewed. The delegates were advised that at the May Board Meeting, the Board approved increasing the Conventions advancements as follows:

Non-refundable from \$4000 to \$8000

1<sup>st</sup> repayable Advancement from \$3000 to \$5000

2<sup>nd</sup> repayable Advancement from \$4000 to \$5000

This is an overall increase of \$7000 in total funds available from Provincial for the future Convention Committees. This would help convention committees considerably with signing contracts as prices continue to increase. Any questions would be brought forward tomorrow.

**End of Session 1**

**The session ended at 11:10 a.m. to prepare for Tours.**

**Session 2 to begin at 8:45 Thursday, June 8 2017.**

**Session 2 June 8, 2017, Memorial Service 8:45 a.m.**

1. The In Memoriam Service allowed everyone the opportunity to honour those members who passed away during the year. The service was conducted by Hénédine Weiman assisted by Valma Mongeon

with the French translation. Beautiful music and pictures and placing of carnations by the directors made this service very meaningful.

2. After opening remarks from Co-Convenors Judy Anderson and Carol Nelson and President Peggy Stock, we resumed our business meeting from yesterday.

### **3. Manulife Financial report Terry Kennedy**

Terry thanked Bertha Breen and Donna Hemeon for their commitment and enthusiasm for the work they do, on behalf of Manulife. She welcomed Anne Wilde to the team as Assistant Insurance Convenor. Terry presented the financial results for the Hospital and Homecare Plan. She stated the plan had experienced another successful year and the premiums would stay the same. She presented President Peggy with this year's Profit sharing cheque of \$75,239.94. Peggy thanked Terry on behalf of all members for her terrific work on our behalf. Bertha and Donna presented Terry with a gift certificate for all the work she does for RWTO/OERO.

### **4. Budget Approval Motion AM #11 2017**

Moved by LeAnne Taylor and seconded by Diana McKendry that the budget be approved for 2017-18.  
Carried

### **5. Completion of Committee Reports**

The remaining Committee reports were presented. Complete reports are printed in the Annual Report Booklet.

### **Program Coordinator - Nancy Papiez**

Nancy thanked all the Area Directors for their hard work during the year. She encouraged the members to read all the Branch Reports in the AGM Booklet. She welcomed 6 new Directors to the board this year. Marion Kelly, Leslie Carroll-Frey, Carol Nelson, Marilyn Bancsi, Joyce Ratz and Moira Plexman and thanked the outgoing members, Dianne Winkler, Valerie Luscott, Adrienne Johnson, Kay-Anne Broger, Sandy Fulcher, Edith De Quetteville and Judy Drummond.

### **Communications Newsletter – Mardie Panabaker**

Mardie explained the division of the Communications being divided into two divisions a) newsletter and b) website. The next newsletter convenor will be Cathie MacGillivray. Submission dates for the Newsletter will be August 2, November 1 and January 31.

### **Communications Website – Kathy Gallagher**

Kathy has worked with Justin Ewart (creator and webmaster for the Provincial Website) to create a website that looks modern in design and is easy to navigate. Kathy will be updating your Branches postings. Send submissions to [rwto cyberlady@gmail.com](mailto:rwto cyberlady@gmail.com)

**Membership- Kay-Anne Broger**

Kay-Anne thanked her committee for helping with the Membership Awards “Feather In Your Hat and the Barbara Bain Awards.” Overall in the province, membership is down but many branches have increased their membership. The membership committee have focused this year on the 3 R’s of membership-Recruitment, Retention and Recognition. They proposed a grant of \$300 to each branch for this initiative and this was passed by the Board. This grant will be paid from the reserves.

**Archivist - Hénédine Weiman**

Hénédine worked hard with the help of all the branches, to prepare a list of all Cora Bailey winners from past and present. The Board of Directors purchased pins for all these recipients. Each member will receive their Cora Bailey Pin this fall at their respective branches.

**Honorary Membership – Anne Graham**

Anne conveyed her thanks to the board for the honor of serving the Provincial Board as Honorary President. She served 9 years with RWTO/OERO at the Provincial Level.

**Policy and Procedures - Dianne Rice**

Dianne thanked her committee for all the work they did in updating the Policy and Procedures Manual. A number of updates were completed this year. At the Fall Board meeting updates from Convention will be revised.

**Issues and Concerns – Teresa Dorey**

Teresa reviewed the topics that she wrote for Connections- 1) Medication Use In Seniors, 2) A Number You Need to Know -211 or the website [www.211ontario.ca](http://www.211ontario.ca) . This help is free, confidential and multilingual. 3) You’re Never Too Old to Work on Driving Skills.

**Goodwill – Sharron Colter**

Sharron has sent many cards of celebration, thinking of you, spring messages as well as to the over 90’s. The rewarding part of this endeavour is reading the replies that are returned. Sharron reminded us to keep Gloria aware of any status changes, so the database is kept current.

**Insurance - Bertha Breen**

The Insurance Workshops were coordinated with the Area Directors meetings this past year. Manulife and RWTO/OERO purchased display boards to be used at each of our branch Meetings. Bertha encouraged all branches to have a short presentation at each meeting on how the Insurance helped “Me” and assist individuals in making claims so they may take advantage of the benefits for which they are eligible.

**President’s Report - Peggy Stock**

President Peggy thanked all the Board Members for their support and she highlighted some of her experiences during the year. She thoroughly enjoyed her 40 Branch visits and was able to connect with 47 branches. She was inspired with the numerous activities in the different communities with Caring and Sharing. Peggy thanked Gloria Drake for her support, guidance, friendship and advice during her year as President. She was honoured to serve as President this year.

**6. Motion AM #12 2017**

Moved by Jennifer Davis and seconded by Rebecca Hlynialuk that all committee reports be accepted. Carried

## **7. Call to Convention 2018 in Alliston**

Nancy Strutt and Sharron Colter Co-Convenors

Nancy Strutt invited us to Convention 2018 to be held at Nottawasaga Inn Resort in Alliston. Area 1 Branches and East Parry Sound Branch are hosting the event. The Theme is New Adventures Await. Nancy reminded us that rooms not needed must be cancelled 30 days in advance and also there is a Provincial Election on June 7, 2018.

## **Closing Luncheon**

**Honorary President Anne Graham installed the 2017-2018 officers**

### **Introduction of 2017-2018 President Lois Lockhart by the Haldimand Branch**

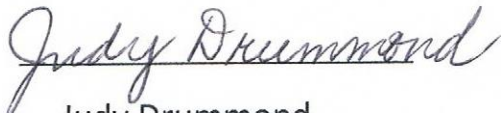
Lois was introduced by her branch and she addressed the AGM. She was warmly welcomed by all members.

**Outgoing President Peggy Stock** made closing remarks. She thanked all the branches for their hospitality throughout the year. Peggy thanked Judy Anderson and Carol Nelson for all their enthusiasm and efforts in creating and hosting a successful convention.

### **Motion PM #13 2017**

Moved by Lois Lockhart that the 2017 Convention be adjourned.

Adjournment at 2:20 P.M.



Judy Drummond  
Recording Secretary